

July 16, 2025

Dear Shareholders,

Company name: Ricoh Company, Ltd.

President and CEO: Akira Oyama

Stock code: 7752 (Prime of Tokyo Stock Exchange)

Contact: Takashi Kawaguchi, Executive Corporate Officer and CFO

Tel. +81-50-3814-2805

**Partial Corrections to
“Notice of the 125th Ordinary General Meeting of Shareholders”**

We hereby notify you that there have been partial corrections made to the “Notice of the 125th Ordinary General Meeting of Shareholders”.

(Descriptions to be corrected are underlined)

| Page | Line | Descriptions | Correction | Date |
|------|---------------------------|-----------------------------------|-----------------------------------|---------------|
| 13 | 23 in column "Name" | Dilutive shares: <u>70,823</u> | Dilutive shares: <u>65,993</u> | July 15, 2025 |
| 16 | 20 in column "Name" | Dilutive shares: <u>32,961</u> | Dilutive shares: <u>23,541</u> | July 15, 2025 |

以上